

Enterprise Quality Management Software

» Quality Made Simple

Scope:

Our suite of Quality and Continual Improvement modules are designed to help your company automate its journey toward excellence.

Compliance:

Bridging a multitude of quality standards, such as ISO 9001, ISO 13485, ISO/TS 16949, AS9100 and FDA 21 CFR Part 11 & Part 820 Compliance. uniPoint Quality Management software ensures you can maintain and measure the cost and frequency of quality events. It also encompasses the principles of Lean Manufacturing.

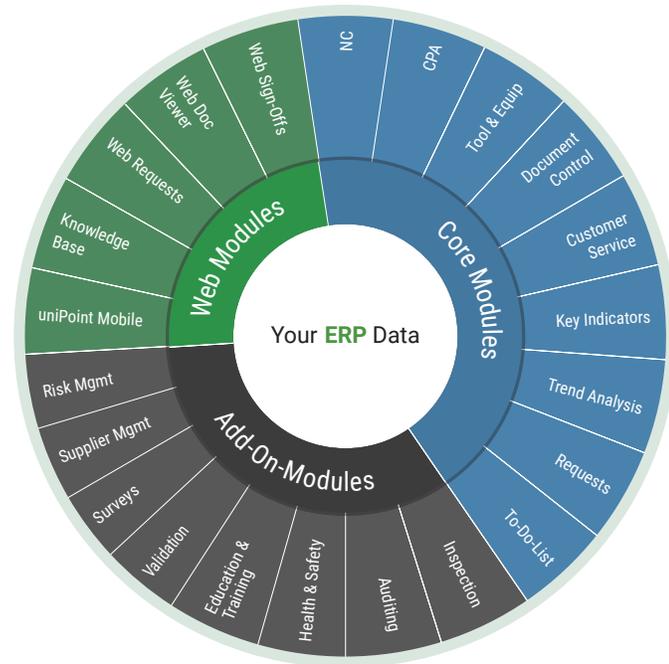
Simplicity:

Our 1,500 customers across North America and the European Union confirm that uniPoint software is very easy-to-use. This translates into a fast learning curve and reduced on-going training costs. Our interface promotes engaged users. See the results from this user-friendly solution almost immediately.

Integration:

The uniPoint Suite has the unique ability to integrate data from multiple ODBC compliant databases into our application. Imagine the opportunity to eliminate redundant data entry — and leverage the data from your existing systems. We also offer a stand-alone product.

Create, Link, Communicate, Track, and Manage the Life Cycle of Quality Activities and Documents



uniPoint Advantages:

- » Go Paperless!
- » Integrated Quality Workflow
- » 100 Analysis Reports
- » ISO Compliance Tool
- » Unlimited Attachments
- » View Historical Audit Trail
- » Broadcast E-mail Capability
- » Integrate or run Stand-alone
- » Manage Quality Meetings
- » 3-6 Month ROI
- » Export Reports to MS Office, E-mail or PDF

"Using the uniPoint Continual Improvement Suite, we discovered that we were spending \$6,000 per month, or \$72,000 per year in Quality costs that we had no way to track before. A small improvement in these areas helped us pay for the software many times over, and in a few months." — Mike Malone, Quality Manager, J.R. Stephenson



Technology

The uniPoint Suite was developed using Visual Studio .NET. The reports are written in Crystal, allowing our users to easily modify and create new Quality reports. Plus we offer the option of either an Access or MSSQL database.

Visibility & Tracking

You can send electronic NC/CPA documents and To-Do notification using e-mail. Recipients can then add their input and forward the quality record to its next stage. Each user can be setup with different access rights per module: No Access, Read Only, Edit or Full Rights.

Statistical Analysis

While saving time compiling reports and maintaining spreadsheets, you can streamline the preparation for your Quality audits with over 80 Continual Improvement Management Reports.

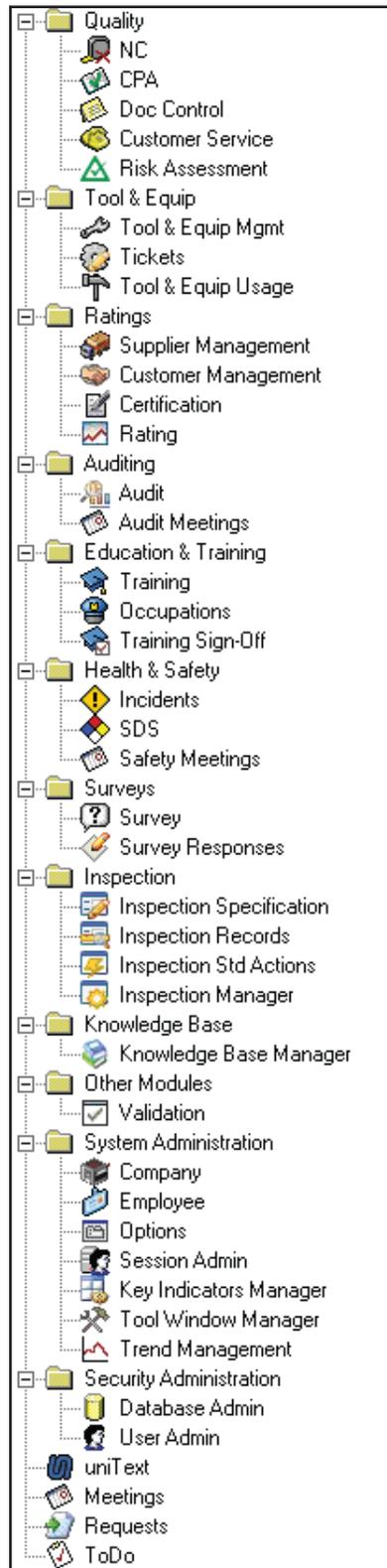
Continual Improvement

With the uniPoint Suite you can evolve to a "paperless quality system" where all documents can be shared, viewed or e-mailed. Everyone with security access can view relevant documents from their own workstation to stay informed of the status of each quality record.

Return on Investment

Research shows that the costs of poor quality can range from 15%-40% of business costs (e.g., rework, returns or complaints, late deliveries, reduced service levels, lost revenue). Company CFO's boast about getting quick payback on their uniPoint Suite investment – many within 3-6 months of implementing.

uniPoint Modules



Continual Improvement Quiz

Do you want to understand the total administrative cost of quality in your organization?

Are you always scrambling before an audit to get your data organized?

Does your Quality system allow for the assignment and tracking of user tasks, with To-Do Lists?

Do you want to evolve your company from a reactive to a proactive preventative maintenance model?

Do you continually fail to meet your external Auditor's requirements due to poor Document Control?

Does your company have a dynamic repository for Education & Training records?

Could you benefit from a solution that creates flexible surveys and analyzes customer, vendor, and employee responses?

Is your hazardous material documentation disorganized and out of date?

Does your ERP/MRP System have a weak Quality module that falls short of effectively managing your Quality process?

Are you interested in changing your Quality Department from a cost center, to a measurable cost-savings center?

If you have answered YES to one or more questions above, please continue your exploration of the uniPoint Quality Toolkit by e-mailing sales@unipointsoftware.com or visiting our website at <http://www.unipointsoftware.com>



Non-Conformance Module

» Track, control and reduce the cost of quality

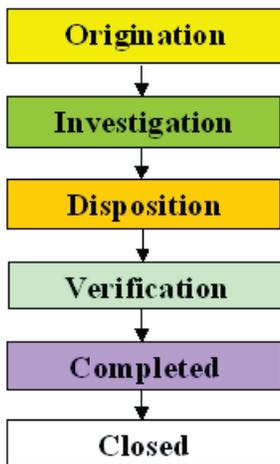
Scope:

A paperless management tool that automates manual record keeping and provides detailed statistical analysis.

Advantages:

The uniPoint NC module offers the ability to manage the life-cycle of non-conformance events, with cost tracking and assignment of user responsibility at every stage. With detailed and summary reporting, this tool will reduce your NC processing costs by 300-400%.

Process Flow:

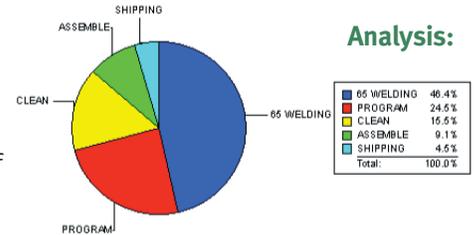


NC Module:

- » Communicates NC information instantly
- » Save time, paper and energy

Key Features:

- » Track total costs of NC on-screen
- » Prioritize NC's
- » Advanced NC process security
- » Complete NC visibility at the click of the mouse



Analysis:

NC No.: 20036

Origination: Investigation Disposition Accounting Attachments

Status: Completed Priority: 5

NC Date: 8/15/2002 MR:

NC Originated By: SYSADM

NC Type: Vendor Vendor: CHIC PO: 25481 Packlist:

Part No./Material: P-202-1000WA Rev: Reference:

Description: MAIN BODY STEEL TUBING Lot:

Drawing: 11219701 Total Qty: 50 Rejected Qty: 50

Nonconformance: Std. Text:

REFERENCE 6-C ON DRAWING
DIMENSION 4.25" FOUND TO BE 4.36"

NC Origination Hrs: 5.00 Location: QUARANTINE Origin Date: 8/15/2002 Origination Complete

General Capabilities:

- » Specific E-mail Notification
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

Reporting:

- » NC Report/NC Accounting Reports
- » NC Analysis by Type, Origin, Disposition
- » RMA/MR Forms
- » NC/CPA Association/Listing Reports
- » NC Top 10 Report



Corrective/Preventative Action Module

» Turning short-term problems into long-term solutions

Scope:

An instrument of organizational change, the uniPoint CPA module ensures that your long-term goals have been planned and well implemented.

Advantages:

Integrated with our Non-conformance, Health & Safety and Auditing modules, the CPA module provides a central point to manage continuous improvement items. Track the impact of your CPA's, and measure reduction over time.

Process Flow:

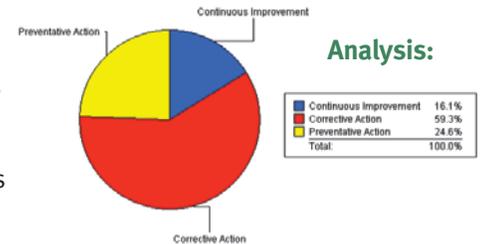


CPA Module:

- » Stop making the same costly mistakes
- » Associate multiple NC's to a CPA

Key Features:

- » Organize your data for external audits
- » Maintain visibility of long-term CPA's
- » Track cost at every CPA stage
- » Schedule and follow through all CPA's



General Capabilities:

- » Broadcast/Specific E-mail
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

Reporting:

- » CPA Report/NC Accounting Reports
- » CPA Analysis by Type, Origin, Disposition
- » CPA Listing Report
- » CPA/NC Association



Tool & Equipment Management Module

» Track, schedule and cost all maintenance activities

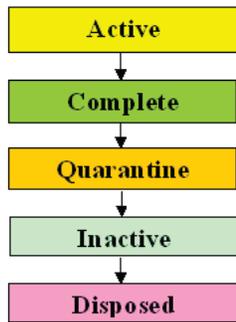
Scope:

A comprehensive production tool and capital equipment management system that allows for the automation of maintenance and repair work orders. Plan general maintenance, calibration, equipment overhauls, and record results.

Advantages:

Using the uniPoint Tool & Equipment module will help transform your company from a reactive to a proactive preventative maintenance model. This module allows for the separate tracking of planned maintenance versus unplanned repair events, and offers detailed scheduling and costing analysis.

Process Flow:



Key Features:

- » Setup Equipment Library
- » Automate Planned Maintenance
- » Estimate vs. Actual Costing
- » Understand Downtime Costs

Analysis:

Accounting							
Yrs	Estimate	Actual	Costs	Maintenance	Repair	Total	# Tasks
Total Downtime Hrs:	10.00	3.00	Labor Cost:	\$100.00	\$0.00	\$100.00	
			Downtime Cost:	\$225.00	\$0.00	\$225.00	
Total Maint Lab. Hrs:	2.00	3.00	Mechanic Cost:	\$60.00	\$0.00	\$60.00	# Maint Tasks: 1
Total Repair Lab. Hrs:	0.00	0.00	Service Cost:	\$0.00	\$1,000.00	\$1,000.00	# Repair Tasks: 1
Total Labor Hrs:	2.00	3.00	Total Cost:	\$425.00	\$1,000.00	\$1,425.00	Total # of Tasks: 2

Tooling & Equipment Module:

- » Equipment tracking by class & category
- » Setup one-time or recurring maintenance

General Capabilities:

- » Specific E-mail Notification
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

Reporting:

- » Equipment Report
- » Equipment Analysis
- » Equipment Maintenance Schedule
- » Maintenance/Repair Tickets



Document Control Module

» Sharing and controlling your vital information

Scope:

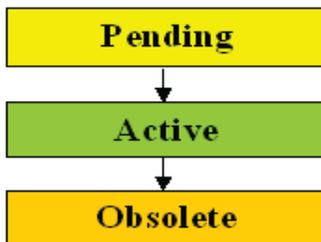
The uniPoint Document Control Module is the focal point of our Continuous Improvement Suite, because it manages all types of documents, regardless of the software used to create them. It provides a central and secure repository that makes search and retrieval easy during inspections and audits.

Advantages:

Improve efficiency and compliance requirements by automating your manual document control with sign-off and change control. Ensure that your company is building its products using the most current specs. Other advantages are:

- » FDA 21 CFR Part 11 & 820 Controls
- » Encrypted Sign-off Passwords
- » Strict Revision Control

Process Flow:



Doc Control Module:

- » Automates document Sign-offs
- » Offers organization, control and security

Key Features:

- » Increased Management Visibility
- » Advanced Search Tools
- » Setup Sign-off/Distributions
- » Email Revision changes to employees

Digital Signatures:

Title	Type	Sign-Off	Request Date	Sign-Off Date	Signature
General Manager	Approval	<input checked="" type="checkbox"/>	5/4/2002 12:00:00 AM	5/4/2002 12:00:00 AM	

Advanced Features:

- » Consolidate documents automatically into a specified location
- » Have complete control over versioning and changes with check-in and check-out
- » Control access to files with user level security

General Capabilities:

- » Specific E-mail Notification
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

Reporting:

- » Document Report, with digital signature
- » Document Reviews
- » Document Distribution List
- » Document History Report
- » Document Acknowledgments Outstanding
- » Document Acknowledgment History
- » Document Sign-Offs Outstanding
- » Document Sign-Off History



Customer Service Module

» Promoting effective and timely resolutions

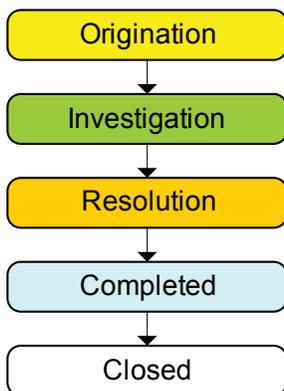
Scope:

Managing customer service issues is an important part of your Quality system. uniPoint's Customer Service module provides a closed-loop mechanism to implement effective, timely resolutions to customer issues. This helps you ensure industry and regulatory compliance, improve product quality and reduce costs associated with customer complaints.

Advantages:

With configurable workflow models, our Customer Service module streamlines the entire complaint resolution process. You can originate and investigate the complaint, then communicate the resolution back to the customer in one easy to use environment.

Process Flow:



Customer Service Module:

- » Transform your Quality analysis
- » Reduce your quality cycle-times
- » Close items in a timely manner
- » Consolidate correspondence centrally
- » Generate uniPoint Non-Conformance

Key Features:

- » Date and time stamped
- » Escalate priorities
- » Categorize by Positive, Negative or Neutral
- » Improve Customer Service communication
- » Choose (2) or (3) step process

The screenshot displays the 'Customer Service' window with the following details:

- Customer Service ID:** 50006
- Origination:** Investigation, Resolution, Accounting, Attachments
- Status:** Origination, **Priority:** 1
- Issue Date:** 2/14/2008, **Issue Time:** 02:00 PM, **Customer:** FORMOT
- Originated By:** ALBERTB, **Dept:** Shipping, **Division:** Cross Dock
- Type:** Complaint, **Context:** Negative, **Category:** Shipping Delay
- Description:** Product shipping delay
- Contact Name:** DON VINNCI, **Contact Phone:** 555-555-5555, **Contact E-mail:** dvinnci@formot.com
- Customer Service Notes:** Customer called regarding a product shipment delay. Customer phoned service several times. It took 5 days to resolve the problem. Customer would like us improve our shipping status response time.
- Origination Hrs:** 1.00, **Origin Date:** [blank], **Origination Complete:** [checkbox]

General Capabilities:

- » Broadcast/Specific E-Mail
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

General Capabilities:

- » CS Detail Report
- » CS Accounting Report
- » CS Analysis by Type, Category, Resolution
- » CS/CPA Association/Listing Reports



Trend Analysis Module

» Measures of performance

Scope:

The uniPoint Trend Analysis module gives you an immediate understanding of the effectiveness of your Quality system. All key Quality and Continuous improvement activities can be instantly analyzed over any time period.

Advantages:

With Trend Analysis, your quality data has the potential to positively impact every department in your company, integrating your quality data into day-to-day decision making. This will take your company beyond tracking and measuring, to using the data for planning, maximizing profits and streamlining operations.

Cost of Quality:

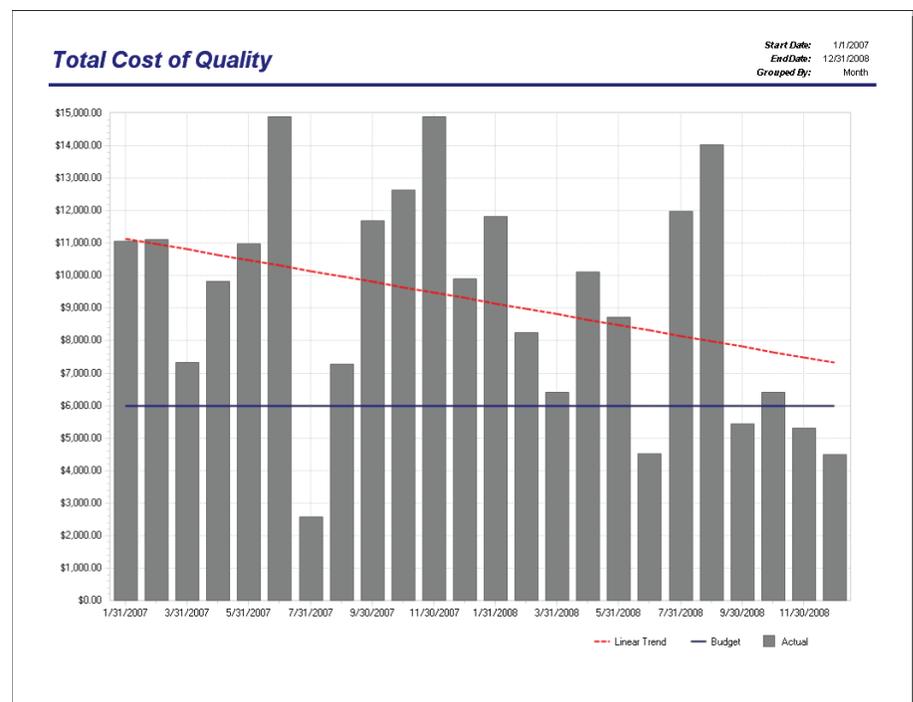
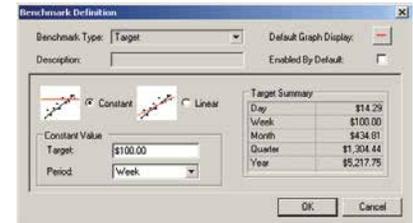
- » Non-Conformances
- » Corrective/Preventative Actions
- » Maintenance/Repairs
- » Audits/Audit Meetings
- » Safety Incidents /Safety Meetings
- » Training
- » Scrap
- » Rework

MOPS Module:

- » Enhances Your Quality Analysis Process
- » Reduces Quality Management Life Cycle

Key Features:

- » Trend by day, week, month, quarter, year
- » See Budget vs. Actuals
- » Spot Positive or Negative Trends instantly
- » Measure Frequency and Cost of Quality
- » Save and Re-run Trend Analytics
- » Eliminate Spreadsheets



General Capabilities:

- » PDF & E-Mail Reports
- » Export Reports to Word & Excel
- » Integrate Security by Report

Reporting:

- » Display Data Trends and Targets
- » Set Graph Format, Style, and Color
- » Get Detailed Breakdown of Graph Data



Requests Module

» Manage change with configurable processes

Scope:

uniPoint's Request module is a versatile and user-configurable solution to create, submit and monitor requests throughout all uniPoint modules. Request To-Do's are created and assigned to user or groups, from inside uniPoint or from uniPoint's optional Web-Based Request interface. Requests can be actioned to create new or edit existing quality records with the click of the mouse.

Advantages:

This module ensures you can react quickly to internal/external requests for service and that no request is lost or ignored. Track the status of requests in real-time, and improve communication from inside and outside your organization. Create an unlimited number of request types, each with their own process flow and approval. Each defined process can have an unlimited number of steps with user and due-date assignment.

Request Examples:

- » Change to a Document
- » Maintenance on Equipment
- » CPA Request
- » New NC
- » Report Health & Safety Violation
- » Suggestion Box

Request Module:

- » Define unlimited request types
- » Optional Web-Based Request Interface

Key Features:

- » Create simple or complex requests
- » Define unlimited processes/approvals
- » Requests are linked to quality record
- » Track request to action completion
- » Web-Based Interface provided ability to create requests from outside uniPoint
- » User-definable Types, Categories & Classes
- » Route and track request quickly & efficiently

The screenshot displays the 'Requests' module interface. At the top, there is a toolbar with icons for Search, Prev, Next, New, Auto, Save, Delete, History, and Request Report. Below the toolbar, the 'Request ID' is set to 40002. The main form area is divided into sections for 'Request', 'Action', and 'Attachments'. The 'Request' section contains the following fields: Requested By (SYSADM), Manager (JDDE), Type (Change Maintenance), Request Date (06/12/2009), Due Date (06/12/2009), Status (New), Source (Document), Document (QP17 Rev 02), Assigned To (JDDE), and Assigned Date (06/12/2009). Below these fields is a 'Request' text area with the text: 'Please review the document and make any necessary changes.' There are also icons for 'Std. Text', 'Add User', and 'Add Group'.

General Capabilities:

- » E-mail Notification
- » History Tracking
- » Unlimited Attachments

Reporting:

- » Request Report
- » Request Analysis Reports/Graphs
- » Request Metrics
- » Request Trend Analysis



Inspection Module

» Vital data collection and analysis

Scope:

Build a database of Inspection Specifications, detailing all product characteristics, inspection rates, and then record the results as the inspection is being performed. Manage First Article, In-process, Final and Receiving Inspection results, and other user-definable inspection activity. This module applies to manufacturing, chemical, energy, food processing & distribution, and medical companies.

Advantages:

The uniPoint inspection module increases the accuracy of inspection information, using built-in data-validation mechanisms. Reduce manual paperwork, and offer instant access to retrieve and analyze your critical inspection data. Eliminate data entry mistakes by integrating data from your ERP.

Process Control Charts

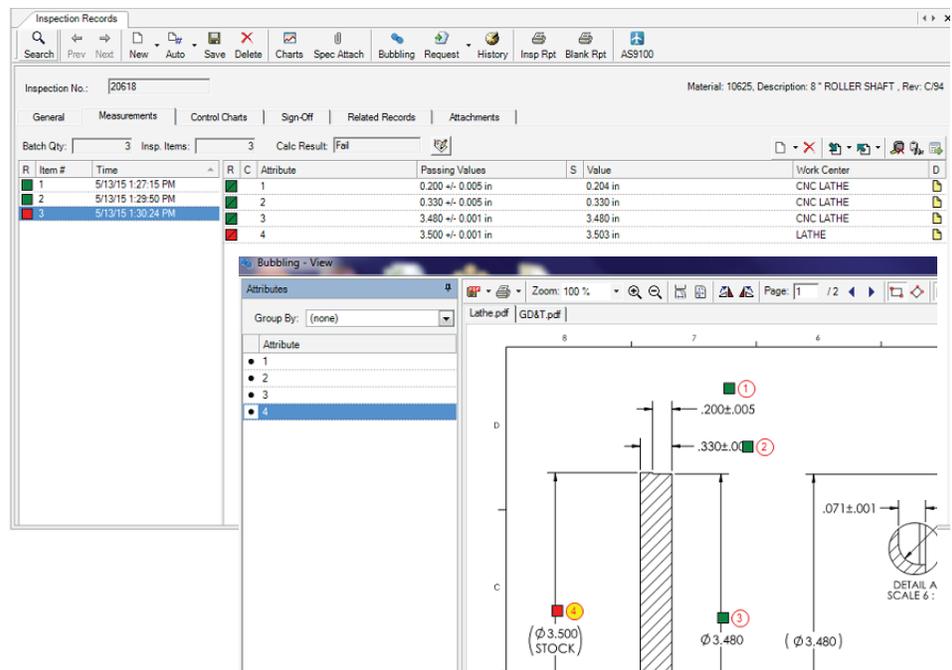


Inspection Module:

- » Automate the Inspection Process
- » Generate Inspection documentation

Key Features:

- » Bubbling Capability
- » Setup Control Level Warnings
- » On-Screen Process Control Charts
- » Identify Tooling/Gauges Required
- » Calc Sample Size (incl. ANSI Z1.4)
- » Create Automated Action Events
- » Tolerance formulas and GD&T symbols
- » Data import / export
- » Define Process and Specification data
- » Lookup/Link Job, Employee information
- » Generate uniPoint Non-Conformance
- » Grid View: easy data entry/review
- » Advanced Lot Skip rules
- » Cost Tracking
- » Attribute Grouping
- » Link Attributes to Work Center/Operation



General Capabilities:

- » E-mail Notification
- » Track Inspection Time/Costs
- » Unlimited Attachments
- » Update User To-Do Lists

* Bubble Drawing capability requires dual monitors for effective use.

Reporting:

- » Inspection Specification Report
- » Inspection Report
- » Process Control Charts
- » SPC and Analysis Reports
- » Inspection Analysis Reports



Inspection Manager Module

» Eliminate Inspection Data Entry

Scope:

The uniPoint Inspection Manager Module is a valuable and versatile add-on module for our flagship Inspection Module which manages the automatic transfer of data from your Coordinate Measuring Machine (CMM) or other inspection or production equipment that can output dimensional measurements to an output file, like a spreadsheet or a database.

Summary:

The Inspection Manager is purchased as a standalone module, with a custom element that translates your machine data output file and polls the data directly into the appropriate uniPoint Inspection Record. You can utilize this module to automate the transfer of data from multiple machine into multiple inspection records simultaneously. The impact of this module goes beyond mere cost savings. This application can save your company salaries.

Key Benefits:

- » Eliminate inspection data entry
- » Poll data directly from CMM or other inspection equipment
- » Poll data from multiple machine simultaneously
- » Import data directly into uniPoint Inspection Record(s)
- » Record actual results for unlimited inspection attributes
- » Send Exception email to manager

Requirements:

- » uniPoint Inspection Module
- » uniPoint Core Modules
- » Requires Custom Programming element to poll data from each different machine

Sched. Date	Seq.	Material	Data Source	Inspection	Inspection Spec.	Job	Last Entry Date	Imported	Status
5/14/15	1	CMM1	20616	10189			5/14/15 9:00:00 AM	100	Pause
5/14/15	1	CMM2	20617	10190			5/14/15 9:00:00 AM	100	Start



Auditing Module

» Sustainable Compliance

Scope:

The Auditing module is an integrated part of the uniPoint Continuous Improvement Suite. It automates and manages the audit process in an efficient and cost-effective manner. It links to our CPA Module, ensuring that issues or findings uncovered during an audit are addressed through a closed-loop corrective action process.

Advantages:

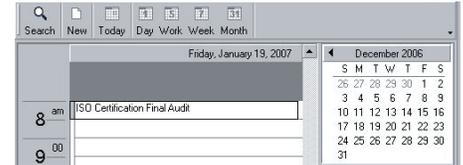
Helps you understand business process compliance, whether the audit is internal or external. Turn your findings into solutions.

Process Flow:



Key Features:

- » Reduce Audit Cycle Time
- » Audit Meeting Scheduling
- » Track and Record Costs
- » Maintain Visibility over Findings
- » Set Audit & Audit Review Schedules



Audit No.: 1052

Origination | Investigation | Findings | Auditors | Meetings | Accounting | Review | Attachments

Status: Origination Audit Date: 2/23/2007

Audit Type: External Intended Completion: 2/27/2007

Description: ISO Compliance Audit Originated By: SYSADM

Department: dep1 Class: Quality Reported By:

Comment: Std. Text: [RECORD]

The scope of our registration has been greatly expanded as follows:
 Dyna-Plast is a provider of contract manufacturing services that include:
 Thermoplastic Injection molded products
 Assembly, testing and decorating
 Design and manufacture of:
 Prototype and production injection molds
 Rapid prototype parts and tools
 Fixtures and ancillary equipment

Origination Hrs: 0.00 Location: Origin Date: Origination Complete

User: SYSADM Database: TEST

General Capabilities:

- » Broadcast/Specific E-mail
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

Reporting:

- » Audit Report
- » Audit Reviews
- » Audit Analysis - Type, Origin, Disposition
- » Audit/CPA Association Report



Health & Safety Module

» Ensuring a safe environment to do business

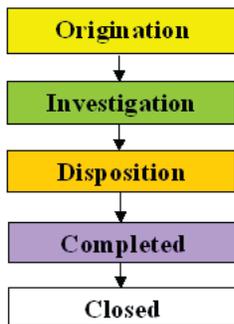
Scope:

With the uniPoint Health & Safety Module you can store, manage, and access all of your required employee health & safety records.

Advantages:

Preserve your records, ensure compliance for an indefinite period of time, and avoid the potential for costly fines, citations or legal liability. Staying on top of Health and Safety issues and ensuring solutions are in place will help reduce your Workers Compensation costs. Promote a healthy and safe environment to protect your company's most important asset: its employees.

Process Flow:



Health & Safety Module:

- » Manage life-cycle of safety incidents
- » Central repository for all MSDS data

Key Features:

- » Reduce risk of OSHA fines
- » Setup/Schedule Safety Meetings
- » Classify MSDS and link documents
- » Visibility, Automation, and Tracking
- » Help reduce Workers Compensation costs

NFPA Chemical Hazard Label

◆ Health Hazard: 3

◆ Fire Hazard: 1

◆ Reactivity: 0

◆ Special Hazard: W

Incident

Search Prev Next New Auto Save Delete Incident Report Acct Report

Incident No.: 332

Origination Investigation Disposition Accounting Witnesses Meetings Attachments

Status: Origination Incident Date: 2/23/2007 Time: 12:00 AM

Incident Type: Injury Description: Cut Finger

Originated By: SYSADM Claim No: 121-555

Department: dep1 Reported By: Bob Allen

Comment: Std. Text: []

Finger cut while using cutting shears.

Origination Hrs: 0.00 Location: [] Origin Date: [] Origination Complete

General Capabilities:

- » Specific E-mail Notification
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

Reporting:

- » Incident Report
- » Incident Analysis: Type, Origin, Disposition
- » Incident/CPA Association
- » MSDS Report
- » MSDS: Labels, Review, Ingredients



Education & Training Module

» Learning, growing and prospering

Scope:

The uniPoint Education & Training Module is designed to effectively manage your training process and keep your training records organized. Ensuring personnel are adequately trained is an essential element to deliver reliable and high quality products and services.

Advantages:

Easily keep your employee and training records up to date and compliant with your quality system. Easily perform analysis of current or future training needs and cost.

Training Gap Report by Occupation					Occupation: 27642
ID	Name	Description	Completed	Date Completed	Cost
Employee 19294 - Ryan Petrus					
13242	Welding 101	Introduction to Welding	<input type="checkbox"/>		\$1,210.00
54875	Welder Level 2	Advanced Welding, Arc, Energy Beam, Gas	<input type="checkbox"/>		\$1,710.00
					Cost to Complete: \$2,920.00
Employee 11203 - Christine Pennington					
13242	Welding 101	Introduction to Welding	<input type="checkbox"/>		\$1,210.00
54875	Welder Level 2	Advanced Welding, Arc, Energy Beam, Gas	<input type="checkbox"/>		\$1,710.00
					Cost to Complete: \$2,920.00
Employee 12312 - Ashton Boyer					
13242	Welding 101	Introduction to Welding	<input type="checkbox"/>		\$1,210.00
54875	Welder Level 2	Advanced Welding, Arc, Energy Beam, Gas	<input type="checkbox"/>		\$1,710.00
					Cost to Complete: \$2,920.00
Employee 13124 - Skyler Orum					
13242	Welding 101	Introduction to Welding	<input type="checkbox"/>		\$1,210.00
54875	Welder Level 2	Advanced Welding, Arc, Energy Beam, Gas	<input type="checkbox"/>		\$1,710.00
					Cost to Complete: \$2,920.00
Employee 18236 - Hill Lambert					
13242	Welding 101	Introduction to Welding	<input type="checkbox"/>		\$1,210.00
54875	Welder Level 2	Advanced Welding, Arc, Energy Beam, Gas	<input type="checkbox"/>		\$1,710.00
					Cost to Complete: \$2,920.00
Employee 23423 - Jayden Oshart					
13242	Welding 101	Introduction to Welding	<input type="checkbox"/>		\$1,210.00
54875	Welder Level 2	Advanced Welding, Arc, Energy Beam, Gas	<input type="checkbox"/>		\$1,710.00
					Cost to Complete: \$2,920.00
					Total Cost: \$17,574.00

Training Frequency:

Recurrence Pattern	
<input checked="" type="radio"/> One Time	Date: 2/21/2007
<input type="radio"/> Daily	Time: 12:00 AM
<input type="radio"/> Weekly	
<input type="radio"/> Monthly	
<input type="radio"/> Yearly	

Key Features:

- » Streamline Training Communication
- » Update Employee Master Files
- » Setup Occupations and Training
- » Identify Instructors, Equivalents and Prerequisites
- » Perform Training Gap Analysis for Individuals or Occupations
- » See the Training and Cost Impact of Personnel Changing Occupation
- » Record employee and instructor sign-offs, and record notes
- » Auto-complete training records upon completion of all training sign-offs

Education & Training

Search Prev Next New Auto New Rev Save Delete Training Report

ID: 1

General	Instructors	Equivalents	Prerequisites	Occupations	Completed By	Review	Attachments
Name: Welding 101				Effective Date: 1/1/2007		Status: Active	
Description: Welding for apprentices				Revision: A		Cost/Trainee: \$1,000.00	
Department: dep1		Class: Occupational		Default Delivery: Classroom			
Course Outline: [icon]	Frequency: [icon]						
Certificate Memo: [icon]							
Notes: Std. Text: [icon] [icon]							
This 3 hour course is required for all new welding apprentices.							

General Capabilities:

- » Specific E-mail Notification
- » Standard Text Manager
- » Unlimited Attachments
- » See Historical Audit Trail

Reporting:

- » Training Report
- » Training Outlines, Certificates
- » Training Gap Analysis, Reviews
- » Occupation Report
- » Occupation Change Training Needs
- » Training Matrix
- » Training Sign-Offs



Validation Module

» Comply with validation regulatory requirements

Scope:

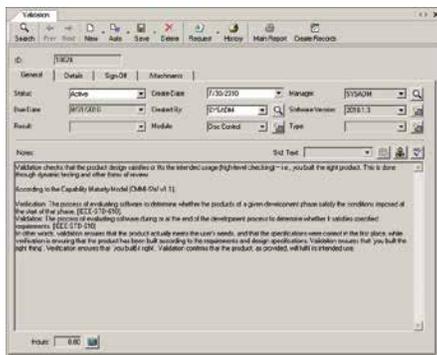
The uniPoint Validation module is a tool to help automate the recording of validation procedures and actual results, as is pertains to uniPoint Software, or other software or process validation projects.

Advantages:

The uniPoint Validation module is designed to replace manual word documents to manage the Validation process, and offers the same visibility, integration, workflow and collaboration advantages as the rest of uniPoint.

Key Features:

It allows for advanced record searching and offers validation templates pre-loaded with procedures on all uniPoint modules. These templates automate the creation of actual validation records, which can be modified at will by the end-user. Unlimited validation records can be created, with unlimited details on each record.



Understanding Validation:

We recognize that the software product we create must meet the needs and expectations of our customers. We take all reasonable steps to ensure our product operates as intended and with integrity.

Quality of software and the validation of software is not limited by one definition. In creating software, we will seek to balance all aspects of high quality. We create software products that:

- » Are easy to understand and use
- » Are reliable and operate as designed
- » Are supported and ensure customers get timely answers to questions
- » Help customer maximize their efficiency and do their work

We understand that the pursuit for quality is a continual endeavor. We work to continually improve both the processes used to create our software and the product itself.

To ensure our software meets our highest standards we:

- » Have the software internally tested by both our development and support departments. This process is called Alpha testing.
- » Review our internal (Alpha) test to design specifications. This test and review process may go through several iterations before the product is ready for the next step.
- » Have the product beta tested by customers that have volunteered to ensure the product is ready for release for all customers. This process may include functional or design changes based on customer feedback. It is common to have several beta test product releases before the product is available to everyone.
- » Ensure technical support when customers report problems. We verify the nature of the problem, record the details, and determine a method to address the problem. Our technical support staff attempt to resolve 80% of questions our issues during your call and 90% resolution within the first 24 hours. Historically we have out-performed those objectives.

General Capabilities:

- » Broadcast/Specific E-mail
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

Reporting:

- » Validation Listing Report
- » Validation Report

Seq.	Description	Notes	Planned	Actual	Result	Feedback
1	Is the software stable?		Yes/No	Yes	Pass	
2	Software Rating		S-A-1	6	Pass	
3	Accuracy		Pass/Fail	Fail	Fail	

The Validation module comes pre-loaded with generic scripts to validate each module of uniPoint. These scripts may need to be modified and/or augmented with additional scripts which can be performed by the customer at will, to allow for full validation of uniPoint to the customer's specific quality standards or requirements. uniPoint is not responsible for specific validation scripting for each customer's unique quality environment. Pre-loaded templates are offered as-is, as a starting point toward the goal of validation.



Surveys Module

» Channel communication for improvement

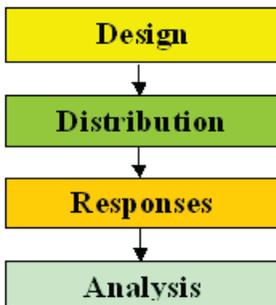
Scope:

The uniPoint Surveys module offers powerful survey creation, structured response collection management, advanced scoring and survey analysis tools.

Advantages:

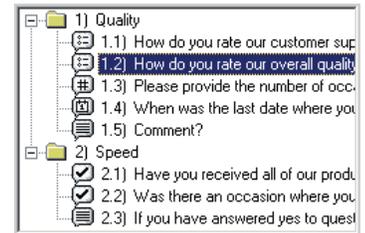
Packed with all the tools you need to conduct surveys and analyze the results, our Surveys module will save you time, money and effort. Surveys are created using an explorer-like, drag & drop interface, complete with the ability to copy parts or all of an existing survey into a new survey. Each question can be setup with configurable answers, and then weighted for statistical analysis. You can easily create surveys for customers, vendors, employees or miscellaneous respondents.

Process Flow:



Key Features:

- » Create Surveys in Minutes
- » Deploy Surveys via E-mail, Fax, Mail or the Web
- » Unlimited Surveys & Responses
- » Survey Scoring System
- » Analyze Survey Results or Compare Surveys



Web Based Surveys:

- » Deploy Surveys Via The Internet
- » Format Survey Style to Match Company Standards
- » Invite and/or Allow Anonymous Respondents

Survey No.: 23872

General | Instructions | Questions | Distribution | Web | Attachments

Title: Customer Satisfaction Survey Start Date: 1/28/2008

Description: Due Date: 3/19/2008

Survey Ref: CS-2007 Type: Customer Complete Date:

Department: Marketing Class: Delivery Method: E-mail

Numbering: By Section (1,2,3) Number Sections Status: Active

Scoring: Passing Score: 80.00 % Rev: Created By: SYSADM

Comment: Std. Text:

General Capabilities:

- » Specific E-mail Notification
- » Standard Text Manager
- » Unlimited Attachments
- » See Historical Audit Trail

Reporting:

- » Survey Report, Survey Review
- » Survey & Question Analysis
- » Survey & Question Comparison
- » Response Report



Supplier Management Module

» Automated Certification Management & Performance Ratings

Scope:

Suppliers selling goods and services to customers doing business in quality-regulated environments are only qualified to supply specific and approved products and services. Therefore, it is essential to maintain and track the certification levels of each supplier and approved vendor lists. The Supplier Management Module offers a user-friendly and comprehensive tool to summarize and score the activity of each supplier from other uniPoint modules. Taking it one step further, you can even setup approved suppliers per Customer, as your customers may dictate which of their approved suppliers can be used.

Advantages:

Managing, tracking and rating your suppliers is simple with uniPoint's Supplier Management Module. Monitor supplier performance by leveraging our automated rating system. You can calculate a score for your suppliers based on uniPoint NC's, Audits, Survey Results, CPA's, Delivery Performance and other user-definable criteria. Ratings results below minimum threshold automatically update the supplier's approval status and email the supplier manager for action steps.

Rating ID	Vendor	Status	Result	Score
50020	PACPRO	Complete	Approved	89.0%
50015	BASSHO	Complete	Approved	85.0%
50017	JHHTES	Complete	Approved	80.0%
50016	CENSTE	Complete	Approved	77.5%
50018	KEYTUB	Complete	Approved	76.0%
50001	ABCCDM	Complete	Approved	75.0%
50019	MORAUT	Complete	Approved	74.0%
50014	AETNAIS	Complete	Not Approved	57.5%
50021	TRUCOA	Pending	Pending	0.0%
50022	WOLIND	Pending	Pending	0.0%

Key Features:

- » Establish Certifications Levels
- » Manage Certifications of all Suppliers
- » Maintain approved supplier lists
- » Create different Ratings Templates
- » Calculate supplier performance with automated Ratings
- » Set Ratings Thresholds
- » Send auto-emails to supplier manager when approval status changes
- » Assign approved Vendors per Customer

General Capabilities:

- » Broadcast/Specific E-mail
- » Standard Text Manager
- » Unlimited Attachments
- » Update User To-Do Lists
- » See Historical Audit Trail

Reporting:

- » Ratings Report
- » Rating Summary
- » Approved/Unapproved Supplier List

Rating Report						Rating # 50001	
General							
Name	Shell Company Asset Rating	Score	89.0%	Target	80.0%	Unapproved	0.0%
Vendor	ABCCDM	Rating	Approved	Category	Approval		
Category	Environmental Data	Rating	89.0%	Category	Approval		
Rating Date	11/03/11	Rating To	11/03/11	Category Date	11/03/11		
Rating By	Request	Rating Group	2011				
Rating							
Name		Target	Score	Unapproved Score			
Rating		80%	89%	0%	80%		
Rating		80%	89%	0%	80%		



Knowledge Base Module

»» Web-Based answers at your fingertips

Scope:

uniPoint's Knowledge Base module allows you to share information from your uniPoint quality system on your website or intranet. It improves staff productivity and efficiency, eliminating time wasted searching for information across disparate systems. Allows users to quickly create questions and answers or processes for instant access to everyone in your organization.

Advantages:

This module provides fast problem resolution with 24/7 web-based self-service access. It reduces operation costs and employee training time by helping them acquire job knowledge faster. It promotes an environment that continually improves by preventing knowledge from leaving the company with employees. Finally, Knowledge Base links documents from our Document Control module, and allows you to setup unlimited user-definable Knowledge Base entries.

Link Type Definitions:

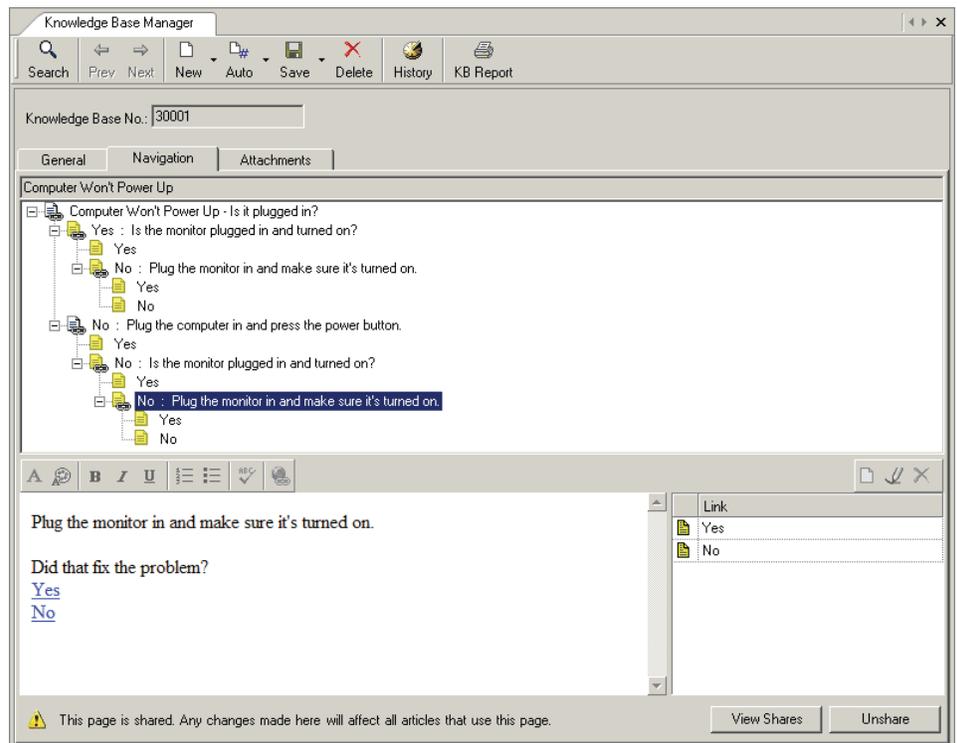
- »» New Knowledge Base Page
- »» Existing Knowledge Base Page
- »» Document Control Document
- »» E-mail User or Group
- »» E-mail External
- »» File
- »» Webpage

Knowledge Base Module:

- »» Configurable Knowledge Base library
- »» Unlimited process mapping

Key Features:

- »» Web-Based self-help system
- »» Associate data from ERP system
- »» Search by Key Words
- »» Create hyperlinks to Documents
- »» Built-in Spell Checker/Font Management
- »» User-definable Types, Categories & Classes
- »» Lookup/Link Part Number
- »» Unlimited Attachments



General Capabilities:

- »» E-mail Notification
- »» History Tracking

Reporting:

- »» Knowledge Base Report
- »» Knowledge Base Usage Report



Web Requests Module

» Manage change with configurable processes

Scope:

uniPoint's Request module is a versatile and user-configurable solution to create, submit and monitor requests throughout all uniPoint modules. Request To-Do's are created and assigned to user or groups, from inside uniPoint or from uniPoint's optional Web-Based Request interface. Requests can be actioned to create new or edit existing quality records with the click of the mouse.

Advantages:

This module ensures you can react quickly to internal/external requests for service and that no request is lost or ignored. Track the status of requests in real-time, and improve communication from inside and outside your organization. Create an unlimited number of request types, each with their own process flow and approval. Each defined process can have an unlimited number of steps with user and due-date assignment.

Request Examples:

- » Change to a Document
- » Maintenance on Equipment
- » CPA Request
- » New NC
- » Report Health & Safety Violation
- » Suggestion Box

Request Module:

- » Define unlimited request types
- » Optional Web-Based Request Interface

Key Features:

- » Create simple or complex requests
- » Define unlimited processes/approvals
- » Requests are linked to quality record
- » Track request to action completion
- » Web-Based Interface provided ability to create requests from outside uniPoint
- » User-definable Types, Categories & Classes
- » Route and track request quickly & efficiently

General Capabilities:

- » E-mail Notification
- » History Tracking
- » Unlimited Attachments

Reporting:

- » Request Report
- » Request Analysis Reports/Graphs
- » Request Metrics
- » Request Trend Analysis



Web Document Viewer Module

» Sharing and controlling your vital information

Scope:

uniPoint's Web Document Viewer extends the visibility of your document library to your entire organization, business partners, and remote employees. Login to the uniPoint Web Console from any internet-enabled computer, and you see a familiar screen – the uniPoint Document Module search screen! From there, you can select any document that you have security to, and instantly download and print the document.

Advantages:

This module provides instant access to all important quality documents, procedures, and work instructions to your all your employees – without having to purchase full uniPoint concurrent seats. The Web Document Viewer Module is READ-ONLY, so there is no way an employee can effect any change to the document.

Key Features:

- » Access your uniPoint Document library from any internet-enabled computer
- » Search, View, Download, Print your documents, with user-level security.
- » Share your documents with employees, customers, or vendors
- » Only requires Internet Information Services, (IIS) installed on your server.

The screenshot displays the 'Doc Control' interface with tabs for 'Knowledge Base' and 'Requests'. Below the tabs are search filters for Status, Doc Num, Customer, Department, Notes, and Doc Text. A table lists documents with columns for Doc Number, Doc Name, Type, Category, Doc Date, Revision, and Status.

Doc Number	Doc Name	Type	Category	Doc Date	Revision	Status
CP01	Employee Handbook	Policy		05/11/2006	01	Active
CP02	Company Service V...	Policy		03/10/2002	00	Active
CP04	Company Standard ...	Policy		02/13/2001	00	Active
CP05	Company Limited W...	Policy		02/13/2001	00	Active
CP06	General Terms of Sa...	Policy		02/27/2002	00	Active
CP07	Limited Terms of Sale	Policy		02/27/2002	00	Active
CP08	Supplier Quality Req...	Policy		01/04/2005	02	Active
CP09	Employee Performa...	Policy		05/03/2002	00	Active
CP10	Employee Performa...	Policy		05/04/2002	00	Active
CP11	Subcontracted Servi...	Policy		06/20/2002	00	Active
CP12	Financial Assistance I...	Policy		01/22/2004	00	Active
CP13	Travel Policy	Policy		01/14/2004	00	Active
CP14	Remuneration for Fl...	Policy		01/14/2004	00	Active
CP15	Conflict of Interest ...	Policy		03/06/2004	00	Active
CP16	'G' Jobs	Policy		07/26/2004	00	Active
CP17	Accounts Payable P...	Policy		01/16/2005	00	Active
CP18	Safety Handbook	Policy		09/07/2006	00	Active
CP19	Company Credit Cards	Policy		03/26/2006	00	Active
FN03-02	Quotation Form c/w...	Form		07/24/2005	03	Active
FN03-04	Quotation c/w Bill o...	Form		07/24/2005	04	Active

Items: 1 - 20 of 204 Page 1 of 11 Next Page →

uniPoint 2015
Quality Made Simple

User ID:

Password:

Database:

Login



Web Sign-Off Module

» Empower your employees

Scope:

The uniPoint Web Sign-off module is an ideal extension of our Education & Training module. It extends the training sign-off function to any employee or instructor with access to an internet-enabled computer. Once all sign-offs are completed, the training record can be set to status completed.

Advantages:

This module will lower your cost of uniPoint ownership as full concurrent uniPoint login users are not required. Instead, inexpensive web users can be purchased, allowing hundreds of employees to perform this vital function themselves in a controlled environment.

Key Features:

- » Employee can perform web training sign-off from any internet enabled computer
- » Employees can login without requiring a uniPoint User profile
- » Employees/instructors can see upcoming training
- » Employees/instructors can add notes per training signoff record
- » Employees/Instructors can sign-off training and indicate effectiveness
- » uniPoint does not have to be installed to perform this function
- » uniPoint database is updated live, with complete history audit trail



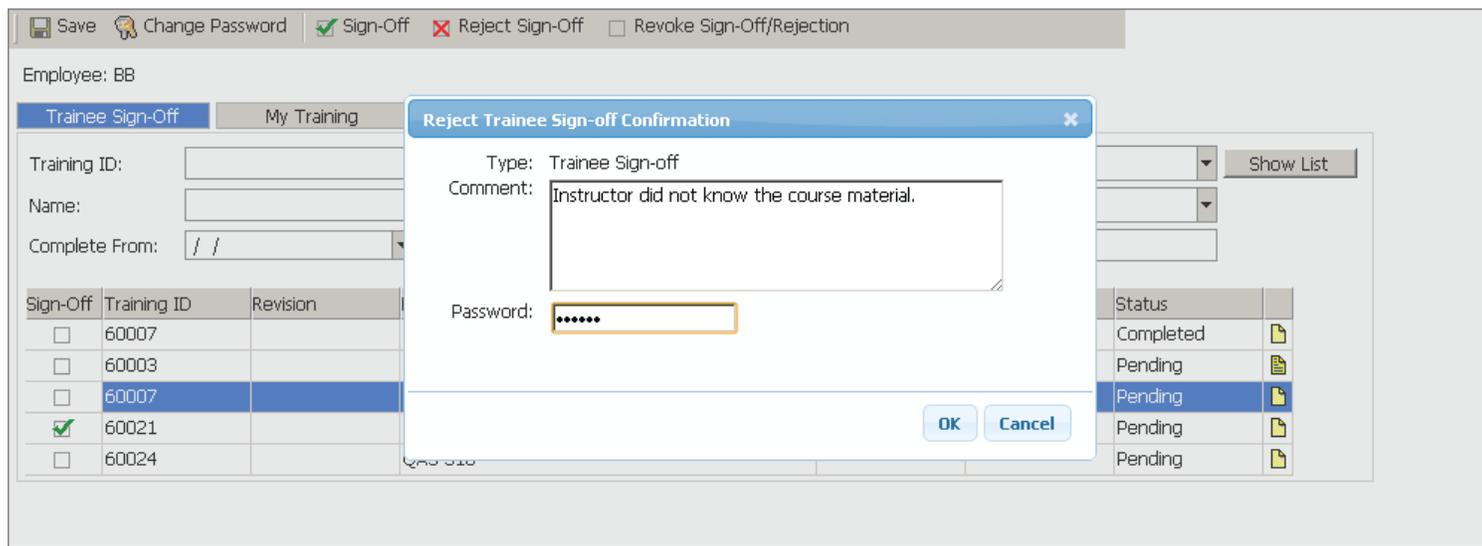
uniPoint 2015
Quality Made Simple

Employee:

Password:

Database:

Login



Save Change Password Sign-Off Reject Sign-Off Revoke Sign-Off/Rejection

Employee: BB

Training ID:

Name:

Complete From: / /

Sign-Off	Training ID	Revision
<input type="checkbox"/>	60007	
<input type="checkbox"/>	60003	
<input type="checkbox"/>	60007	
<input checked="" type="checkbox"/>	60021	
<input type="checkbox"/>	60024	

Reject Trainee Sign-off Confirmation

Type: Trainee Sign-off

Comment:

Password:

OK Cancel

Status	
Completed	
Pending	
Pending	
Pending	
Pending	



uniPoint Services

» Supporting your Success

Virtual Installation:

You will begin your journey with uniPoint with a virtual installation of the program on your file server and one workstation. This installation typically takes two hours, and we can help you import users, setup your Document Control Vault and set key options out of the box.

Virtual Training Classes:

As a valued customer on active maintenance, you will have free and unlimited access to our monthly instructor-led virtual training classes. We offer two hour sessions on our core, add-on and inspection modules each month. Register for them on our website.

Virtual One-on-One Training:

Virtual Training allows our implementation consultant and you to enjoy joint control of the mouse. We work with your data and solve real-life problems. This is ideal for pre-onsite orientation training; onsite consulting follow-ups, and implementation tune-ups



Custom Programming:

When you combine uniPoint's quality consulting experience and programming expertise, the result is a formidable custom programming services offering. We have worked with hundreds of companies to customize their installation:

- » Modify standard Quality Reports
- » Create new Quality Reports from scratch using Crystal
- » Database re-organization
- » Create import/update utilities
- » Build interfaces with separate software applications

Data Importing:

If your company is purchasing our Standalone Quality system, there may be opportunities for us to perform a one-time import of some of your quality information to jump-start your implementation. We also routinely import our customers' document and equipment libraries. All importing is quoted on a hourly basis. Be sure to discuss data importing with your uniPoint Sales Representative.



Getting Help:

There are many ways to receive help on the uniPoint Quality System. From within the application, simply hit the F1 button, and specific help for the active window will appear. This online help can be modified or printed. Telephone support is available from 8:30 am to 4:30 pm CST at 204-480-0549, ext 1 or by emailing support@unipointsoftware.com

uniPoint Training Videos:

We offer a comprehensive list of functional videos which show how each uniPoint module works and how the modules work together to solve critical business issues. These videos are viewable 24/7. Ask your uniPoint Sales or Support rep for the link.

uniPoint ISO Consulting:

Our implementation consultants are Certified ISO Auditors and Quality professionals. Our service offering for ISO consulting (ISO 9001:2008; AS9100, ISO 13485, ISO/TS 16949) typically following the following (8) day roadmap:

- » Assessment (1 day onsite)
- » Quality Manual & Procedure Writing (1 day onsite)
- » Implementation (2 days onsite)
- » Internal Preparation Audit (1 day onsite)
- » Support for Actual Compliance Audit, performed by Compliance Registrar, (1 day onsite)
- » Annual Internal Audit (1 day per year)

